

MOVE IT

Motor Vehicle Collision Policy

COLLISION INFORMATION EXCHANGE FORM



Maryland State Police
1201 Reisterstown Road
Pikesville, Maryland 21208



Montgomery County Department of Police
2350 Research Boulevard
Rockville, Maryland 20850



Prince George's County Department of Police
7600 Barlowe Road
Landover, Maryland 20785

Maryland state law requires that the driver of a vehicle involved in a collision provide to and obtain from the other party or parties the driver's name, address, and license number; the vehicle's license number; the name and address of the vehicle's owner, the insurance company's name and policy number; and the name and address of the insurance agent (if available). **MOVE IT** is a public awareness campaign developed by the State of Maryland, Montgomery County, and Prince George's County to increase service delivery to the citizens of the Washington Metropolitan Region and improve traffic safety.

Keep this form in the glove compartment of your vehicle and refer to it if you are involved in a collision. This is not an official collision report, but can be filled out and used as a checklist to assure that you have all the information you will need on the other driver(s) and vehicle(s) involved in the collision for your insurance claim.

COLLISION LOCATION

Street Name(s): _____

Number of Vehicles Involved: _____

Weather/Road Conditions: _____

Collision Date: _____ Time: _____

THE OTHER DRIVER'S INSURANCE INFORMATION

Insurance Company: _____

Policy Number: _____

Agent's Name: _____

Insurance or Agent Phone: _____

Insurance Expiration Date: _____

WITNESS INFORMATION

Name: _____

Phone: _____

Address: _____

Name: _____

Phone: _____

Address: _____

THE OTHER DRIVER'S INFORMATION

Driver's Full Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Date of Birth: _____

Driver's License Number: _____

State: _____

Expiration Date: _____

THE OTHER DRIVER'S VEHICLE INFORMATION

License Plate Number: _____

State: _____ Expiration Date: _____

Vehicle Year: _____

Make/Model: _____

Vehicle Color: _____

Vehicle Identification Number: _____

Owner's Full Name: _____

Address: _____

Home Phone: _____

Work Phone: _____



Maryland State Police, Montgomery County and Prince George's County Police Departments' Motor Vehicle Property Damage Collision Policy

As you are well aware, heavy traffic is a fact of life for the citizens of the Washington Metropolitan Region. Unfortunately, increased collisions come hand in hand with heavy traffic. Every year, State and County police and fire rescue personnel respond to more than 55,000 collisions. Many of these collisions are only property damage, but still place a tremendous drain on the resources of our emergency services. Many drivers, when involved in a collision, leave their vehicles in the roadway, which contributes to traffic backup and can cause additional collisions. For your safety and the safety of other motorists, if you are involved in a property damage collision and your vehicle can be safely driven, **MOVE IT** safely off the road and exchange information with the other party in the collision. There is no need to wait for the police to arrive.

I'VE JUST HAD A COLLISION, WHAT DO I DO?

CHECK FOR INJURIES

Call 911 to notify fire-rescue and police immediately if anyone is injured.

If there are no injuries and your car can be driven, MOVE IT off the roadway.

If your vehicle can't be moved, warn oncoming traffic to prevent further collisions.

- Use your vehicle's hazard lights
- Raise the hood of your vehicle
- Use flares or a flashlight at night
- Be patient when crossing the roadway or stopping traffic – this can be dangerous

EXCHANGE INFORMATION

(See *Collision Information Exchange Form*)

Give to everyone involved in the collision

- Your name and vehicle owner's name
- Your address and vehicle owner's address
- Your phone number
- Your driver's license number
- Your vehicle information
- Your insurance information

Get from everyone involved in the collision

- Name
- Address
- Phone number
- Driver's license number
- Vehicle information
- Insurance information

Get from witnesses

- Names
- Addresses
- Phone numbers

WHEN IS IT NECESSARY TO CALL THE POLICE?

- When there are injuries
- When one of the vehicles cannot be safely moved
- When a driver appears to be intoxicated
- When a driver does not have a driver's license
- When a driver attempts to leave the scene without providing the proper information

DO I NEED A POLICE REPORT?

- No. A report is not necessary if there is no injury and the vehicles can be driven off the roadway.
- Yes. The police will complete a report if there is personal injury; or a vehicle cannot be moved; or a driver is intoxicated, unlicensed, or leaves the scene.

POLICE POLICY

The policy of the police is to investigate traffic collisions resulting in death or personal injury. In addition, officers will investigate property damage collisions where a vehicle cannot be safely driven from the scene and those involving drivers who are intoxicated, unlicensed, or leave the scene. It is no longer necessary for anyone involved in a property damage collision to file a report with the Maryland State Motor Vehicle Administration or the Police Department. The driver of any vehicle involved in a property damage collision, in which the vehicles are driveable, should move the vehicles out of the roadway and exchange information. There is no need to contact the police for collisions that are not routinely investigated.

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